

# Monthly Income & Expense Summary

Date: \_\_\_\_\_

Month of	20	Property				
<b>EXPENDITURES</b>		<b>INCOME</b>				
<b>FUEL</b> <b>GAS</b> <b>ELECTRIC &amp; POWER</b> <b>WATER</b> <b>INSURANCE</b> Fire       \$ _____ Liability   _____	\$	<b>RENTAL INCOME FOR PERIOD ENDING</b>				
		<b>S. NO.</b>	<b>TENANT</b>	<b>RENT</b>	<b>R-E-N-T PAID</b>	<b>OUTSTANDING</b>
				\$		\$
<b>TOTAL INSURANCE PAYMENT</b>						
<b>REPAIRS</b> Carpentry   \$ _____ Decorating   _____ Electrical   _____ Heating       _____ Plumbing     _____ _____	\$					
<b>TOTAL REPAIRS EXPENSE</b>						
<b>SUPPLIES (Specify)</b> \$ _____ _____ _____ _____ _____	\$					
<b>TOTAL SUPPLIES EXPENSE</b>						
<b>PAYROLL (gross amount)</b> \$ _____ _____	\$					
<b>TOTAL PAYROLL EXPENSE</b>						
<b>MISCELLANEOUS (Specify)</b> _____ _____ _____ _____ _____	\$					
<b>TOTAL MISC. EXPENSE</b>						
<b>MORTGAGE</b> Principal   _____ Interest     _____ Taxes       _____ <b>Total Mortgage Payment</b> <b>Total Monthly Expenditures</b>	\$					
				<b>TOTAL RENTAL INCOME</b>		\$
				<b>OTHER INCOME</b>		
				<b>TOTAL OTHER INCOME</b>		\$
				<b>TOTAL MONTHLY INCOME</b>		\$
				<b>LESS: TOTAL MONTHLY EXPENDITURES</b>		\$
				<b>NET INCOME (EXPENSE) FOR MONTH</b>		\$
				<b>BALANCE CARRIED FORWARD FROM PRIOR MONTH</b>		\$
				<b>NET MONTHLY INCOME</b>		\$
				<b>Balance Carried Forward to Next Month</b>		\$

